

September 1, 2017

Mr. Ken Howe
Head Coach
Men's Baseball
Keene State College
229 Main Street
Keene, NH 03435



Dear Coach Howe,

I am a 6'2" second baseman at Anytown Regional High School in Anytown, New Hampshire. I am interested in attending Keene State College when I graduate in the spring of 2018. As a sophomore, I started for our league championship baseball team and batted .447 with 4 home runs, 37 RBI's, and 12 stolen bases, while remaining errorless at second base. This year, our team continues to be very successful and I continue to be a leader on the field as well as in the classroom. I presently have a 3.4/4.0 grade point average at Anytown Regional High School. To date, I have earned all A's in my junior year courses and I plan to take the SAT in November. I will have my college entrance scores sent directly to the NCAA Eligibility Center and my high school will be sending my transcript to the Eligibility Center once grades are posted this summer.

I am very interested in attending Keene State College because of its strong physical education program, internship opportunities and outstanding baseball program. I am very impressed with your reputation for athletics, but just as impressed with your job placement after graduation. I believe that my athletic and academic talents make me a qualified candidate for your program. My baseball coach, John Doe, has offered to discuss my athletic profile and academic standings with you. I have enclosed his contact information on my athletic résumé.

I am eager to learn more about your baseball program. Please send me any information related to Keene State College Athletics.

I have enclosed my athletic résumé for your consideration and I would be happy to send you a video upon your request. Thank you for your consideration, and I look forward to hearing from you in the near future.

Sincerely,

Johnny Baseball
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(603) 555-5552
NCAA ID: XXXXXXXXXX